

# Polish Legion of American Veterans, U.S.A.



## Internal Operations

### Section 10

#### Basic Rules of Order at Meetings

##### **OBJECTIVES**

It is the Objective of the Polish Legion of American Veterans, U.S.A.

- To have all Post, State Departments and the National Department conduct their meeting in a democratic forum by meeting and using the Robert's Rules of Order.

##### **Robert Rules of Order Motions**

- **A. Main Motions** S10-2
- **B. Setting of Meeting Order** S10-2
- **C. Motions to Suspend Meeting Rules** S10-2
- **D. Motions to accept Correspondence/Reports, etc.** S10-2
- **E. Motions to Limit or extend Limit of Debates** S10-2
- **F. Motions to Table** S10-2
- **G. Motions to Reconsider** S10-2
- **H. Motions to Rescind Action** S10-3
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## ***Basic Rules of Order at Meetings***

In 1987 the National Judge Advocate, Joseph L. Pudlo, Jr. wrote an article for the National PLAV News. The following article still applies today and is included in this PLAV Operational Manual to be used as a quick reference for all PLAV Posts.

Article XII, sec. 1 of the National By-Laws of the Polish Legion of American Veterans, U.S.A., points out that all meetings “shall be conducted under Robert’s Rules of Order.”

Robert’s Rule of Order covers 326 pages of fine print. It is the “bible” for our meetings, however, most of our membership find it detailed and confusing. This writer makes a humble layman’s attempt to simplify some of the rules for our use in the Points that follow.

### **A. MAIN MOTIONS:**

1. Require a second
2. Are not in order when another is speaking
3. Are debatable
4. Are amendable
5. Require a majority vote for passage
6. May be reconsidered

### **B. SETTING OF MEETING ORDER:**

1. Prepared by the Commander and Post Officers
2. Requires no motion or second to approve
3. Is NOT debatable
4. Is NOT amendable
5. Motion to add to the Meeting Order or to Postpone action called for in the meeting order may be properly presented
6. Motion referred to in #5 require a 2/3<sup>rd</sup> vote for passage
7. CANNOT be reconsidered

### **C. MOTIONS TO SUSPEND MEETING RULES:**

1. Require a second
2. Are NOT debatable
3. Are NOT amendable
4. Are NOT in order when another is speaking
5. Require a 2/3<sup>rd</sup> majority vote for passage
6. Cannot be reconsidered

### **D. MOTION TO ACCEPT**

#### **CORRESPONDENCE/REPORTS, etc.;**

1. Require a second
2. Are NOT debatable
3. Are NOT Amendable
4. Are NOT in order when another is speaking
5. Require a majority vote for passage
6. May be reconsidered

### **E. MOTION TO LIMIT OR EXTEND LIMIT OF DEBATE**

1. Require a second
2. Are NOT debatable
3. Are amendable
4. Are Not in order when another is speaking
5. Require a 2/3<sup>rd</sup> vote for passage
6. May be reconsidered

### **F. MOTIONS TO TABLE:**

1. Require a second
2. Are debatable
3. Are amendable
4. Are not in order when another is speaking
5. Require a MAJORITY vote for passage
6. Cannot be reconsidered

### **G. MOTIONS TO RECONSIDER:**

1. Require a second

2. May be proposed only by a person who voted with the majority when the question was presented to a vote
3. May only be proposed and considered at the first meeting following the meeting at which said action took place.

If a meeting was recessed or continued, then said action must come at the first reconvened session of the meeting.

4. Are debatable only if the motion to which it applies is a debatable motion
5. Is NOT amendable
6. Is in order when another is speaking
7. Requires a MAJORITY vote for passage
8. Cannot be reconsidered

#### H. MOTION TO RESIND ACTION:

1. Require a second
2. Are debatable
3. Are amendable
4. Are not in order when another is speaking
5. Require a 2/3<sup>rd</sup> vote for passage, unless, notice of action to rescind was given by the chair at the previous meeting of the Post.
6. May be reconsidered

#### I. MOTION TO REFER TO AN OFICER OR COMMITTEE FOR STUDY RECOMMENDATIONS:

1. Require a second
2. Are debatable
3. Are amendable
4. Are NOT in order when another is speaking
5. Require a majority vote for passage
6. May be reconsidered

#### J. MOTION TO POSPONE TO A DEFINITE TIME:

1. Require a second
2. Are debatable
3. Are amendable
4. Are Not in order when another is speaking
5. Require a MAJORITY vote for passage
6. May be reconsidered

#### K. MOTION TO POSPONE INDEFINITELY:

1. Require a second
2. ARE debatable
3. ARE amendable

4. Are NOT in order when another is speaking
5. Require a MAJORITY vote for passage
6. May be reconsidered

#### L. MOTIONS TO AMEND:

1. Require a second
2. Are debatable
3. Are amendable
4. Are NOT in order when another is speaking
5. Require a MAJORITY vote for passage
6. May be reconsidered

#### M. MOTIONS TO CLOSE DEBATE OR CALLING FOR A CONSIDERATION OF THE PREVIOUS QUESTION:

1. Require a second
2. Are NOT debatable
3. Are NOT amendable
4. Are NOT in order when another is speaking
5. Require a MAJORITY vote for passage
6. May be reconsidered
7. Action of this nature may be applied to any debatable motion

#### N. MOTIONS OBJECTING TO CONSIDERATION OF A QUESTION:

1. Do NOT require a second
2. Are NOT debatable
3. Are NOT amendable
4. Are in order when another is speaking
5. Require a 2/3<sup>rd</sup> vote for passage
6. May be reconsidered
7. Actions of this nature may be applied to any debatable motion and to questions of privilege

#### O. MOTIONS TO APPEAL:

1. Require a second
2. Are NOT debatable
3. Are NOT amendable
4. Are in order when another is speaking
5. Require a MAJORITY vote for passage
6. May be reconsidered
7. Motions of this nature apply to any decision of the chair

#### P. MOTIONS TO SET TIME AND LOCATION FOR NEXT MEETING

1. Require a second
2. Are NOT debatable
3. Are amendable

4. Are NOT in order when another is speaking
5. Require a majority vote for passage
6. Cannot be reconsidered

Q. MOTIONS TO RECESS:

1. Require a second
2. Are NOT debatable
3. Are amendable
4. Are NOT in order when another is speaking
5. Require a MAJORITY vote for passage
6. Cannot be reconsidered

R. MOTIONS TO ADJOURN:

1. Require a second
2. Are NOT debatable
3. Are NOT amendable
4. Is NOT in order when another is speaking
5. Requires a MAJORITY vote for passage
6. Cannot be reconsidered

S. WITHDRAWAL OF A MOTION:

1. Action to be taken by the proponent of the motion
2. Does NOT require agreement by the member who seconded the motion
3. Action is NOT debatable
4. Action is NOT amendable
5. Is in order when another is speaking
6. It can be reconsidered by proper motion
7. Passage of motion to reconsider action requires a MAJORITY vote
8. Action of this nature may be applied to any motion

T. QUESTIONS OF PRIVILEGE:

1. Are to be treated as Main Motions

In Closing, regardless of that which transpires, the rules your Post chooses to follow, whether strict and to the letter, or relaxed and compatible to your membership, always work to ensure that the actin taken is democratic in nature and judged by common sense

Joseph L. Pudlo, Jr.  
National Judge Advocate

2. Requires a second
3. Are debatable
4. Are amendable
5. Are in order when another is speaking
6. Require a MAJORITY vote for passage
7. May be reconsidered
8. Action of this nature may be applied to any motion

U. POINT OF ORDER:

1. Does not require a second
2. Is not debatable
3. Is not amendable
4. Is in order when another is speaking
5. Does NOT require a vote, unless appealed, then a MAJORITY vote is required
6. Cannot be reconsidered
7. Actions of this nature may be applied to any motion or act.